

Robert W. Fairchild, Judge
Jack A. Murphy, Judge
Jean F. Shepherd, Judge
Michael J. Malone, Judge
Paula B. Martin, Judge
Peggy C. Kittel, Judge

Linda Koester-Vogelsang
Court Administrator
785-832-5264

Douglas A. Hamilton
Clerk of the District Court
785-832-5256

DOUGLAS COUNTY DISTRICT COURT
Seventh Judicial District
Judicial Center, 111 E. 11th St.
Lawrence, Kansas 66044-2966



Ron Stegall
Chief Executive Probation Officer
785-832-5218

Michelle Roberts
Chief Court Services Officer
785-832-5218

Community Corrections
785-832-5220

Katy Nitcher
Court Trustee
785-832-5315

Heather Krase-Minnick
Citizen Review Board Director
785-832-5219

March 12, 2008

To: Attorneys practicing in the Douglas County District Court
From: Judge Robert W. Fairchild

RE: TRAINING ON TECHNOLOGY EQUIPMENT IN COURTROOMS

Judge Peggy Kittel and I, with staff assistance, will present two training sessions on the new equipment that has been installed in the Division 1 courtroom and in the Hearing Room. I want you to know how to use this equipment and to take advantage of it as soon as possible.

These sessions will include:

- A brief tutorial on use of the equipment.
- A demonstration of how it was used in a recent trial.
- My instructions to you on use of the equipment.
- An opportunity to try the equipment out yourself.
- Handouts that may be of help.

WHEN: 12-1 p.m., Thursday, March 27
12-1 p.m., Thursday, April 3

WHERE: Starting in the Division 1 courtroom. After initial remarks, half of group will move to the Hearing Room/ Pro Tem courtroom for hands-on learning.

RESPOND: Please contact Janet Majure or Erin Grisier by Wednesday, March 26, to let them know when you will be attending. They can be reached at 330-2810, or email jmajure@douglas-county.com.